

AGENDA

Meeting: WESTBURY AREA BOARD

Place: Leigh Park Community Centre, Leigh Park Way, Westbury BA13 3FN -
MAP ATTACHED

Date: Thursday 7 February 2013

Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments, networking opportunities and a chance to look around the newly opened Leigh Park Community Centre will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Michael Cuthbert-Murray (Chairman)	Westbury East	07738 873640 michael.cuthbert-murray@wiltshire.gov.uk
Cllr Julie Swabey (Vice-Chairman)	Ethandune	01380 830043 07794 846698 julie.swabey@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637 david.jenkins2@wiltshire.gov.uk
Cllr Russell Hawker	Westbury West	01373 822275 russell.hawker@wiltshire.gov.uk

Items to be considered

1. **Chairman's Welcome and Introductions** *(Pages 1 - 2)*

2. **Apologies for Absence**

3. **Minutes** *(Pages 3 - 8)*

To confirm the minutes of the meeting held on 13 December 2012.

4. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements** *(Pages 9 - 14)*

Chairman's Announcements can be discussed and members of the public can ask questions but they are not an item on the agenda open for debate; officers / people with the knowledge on the subject are not usually present to answer questions or provide additional information.

However members of the public do have an opportunity to ask for any further information to be included as an item for a future agenda.

(a) Wiltshire Online: Connectivity & Provision

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

Further information is included in the agenda pack.

(b) Legacy for Wiltshire

2012 has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend the events just shows what we can achieve when we work together.

Further information is included in the agenda pack, including details of a series of community evening events to provide a forum to share ideas and plans.

(c) Digital Literacy

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

Further information is included in the agenda pack.

(d) Forthcoming Launch of the Westbury Dog Fouling Awareness Campaign

The Chairman will report at the meeting.

6. **Wiltshire Police Update** (*Pages 15 - 16*)

Inspector Lindsey Winter will introduce the new Westbury beat manager, PC Gavin Hucks and present her update report on Westbury policing. (Copy attached)

7. **Draft Police & Crime Plan**

To receive a presentation from Angus MacPherson, Police and Crime Commissioner, regarding the draft Police and Crime Plan.

8. **Victim Support** (*Pages 17 - 20*)

A report by Julie Locks, Victim & Witness Development Officer, explaining the work of Victim Support is attached.

9. **Westbury, Leigh Park - Progress with Adoption of Amenity Land** (*Pages 21 - 28*)

A report providing an update on progress with the adoption of amenity land at Leigh Park, Westbury by Steve Ibbetson, Technical Services Manager, is attached.

10. **Community Area Transport Group** (*Pages 29 - 30*)

A report by the Community Area Manager is attached.

11. **The Westbury Weaver Bus Service** (*Pages 31 - 32*)

Reflecting and acting on local concerns, Westbury Area Board is planning an intensive awareness and publicity campaign to ensure

that local people have more details and understanding of this bus service that serves the town centre and nearby facilities including the White Horse Health Centre and the post office. Details are set out in the attached report.

12. **Launch of Community Blogsite**

A short presentation will be given by Matthew Woolford, Communications Account Manager on this launch.

13. **Partner and Community Updates** (*Pages 33 - 38*)

To note the written reports and receive any updates from the following:-

Fire and Rescue Service

NHS Wiltshire

Wiltshire Involvement Network (WIN)

Shadow Community Operations Board

Parish and Town Councils

Chamber of Commerce

BA13+ (Westbury) Community Area Partnership

14. **Area Board Review 2009 - 2013** (*Pages 39 - 46*)

A report by the Community Area Manager is attached.

15. **Community Area Grants** (*Pages 47 - 68*)

To consider applications for funding from the Community Area Grants Scheme:-

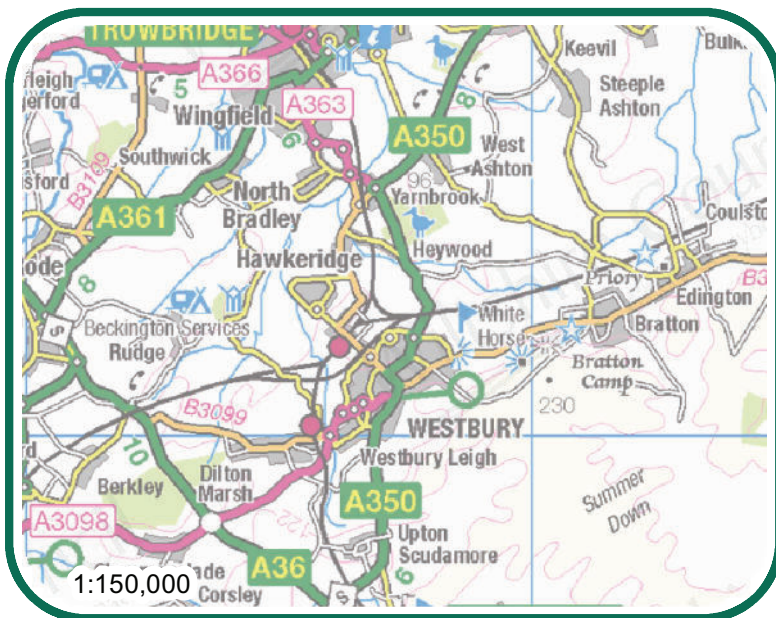
- a Publicity campaign to raise awareness of Westbury Weaver bus service - cost £235.
- b Purchase and installation of three information display boards at the White Horse viewing area on the B3098 – cost £2,500.
- c Westbury Area Wellbeing Group for £350 to fund the set up of Tai Chi classes for the elderly.
- d Extended Services (Schools) to fund a Pupils Voice conference and for the purchase of six camcorders for use

in ongoing consultation and awareness project with local schools.

- e BA13+ Community Area Partnership - £3,500 to fund ongoing running costs of partnership and activities.
- f 1st Westbury Guides for £210 to fund the purchase of sweatshirts for international conference..
- g Horse stiles and kissing gates - £991 to fund the purchase and installation on rights of way.

16. **Date of Next Meeting**

To note that the next meeting of the Area Board is due to be held on Thursday 13 June 2013 at The Paragon Hall, Haynes Road, Westbury, starting at 7.00pm.



**Leigh Park Community Centre,
Leigh Park Way,
Westbury
BA13 3FN**



Leigh Park Community Centre



Leigh Park Community Centre

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: 13 December 2012
Start Time: 8.10 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Julie Swabey, Cllr Russell Hawker and Cllr Michael Cuthbert-Murray (Chairman)

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager
Julia Cramp, Service Director for Commissioning and Performance
Roger Bishton, Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Ian Cunningham, Cllr Gordon King
Edington Parish Council – Cllr Michael Jones

Partners

Wiltshire Police – Inspector Lindsey Winter, Sgt. Denise Lumby
Wiltshire Fire and Rescue Service – Mr Michael Franklin
Wiltshire NHS
BA13+ Community Area Partnership – Revd. Jonathan Burke, Mr Steve Davies, Mrs Carole King
Community Area Young People's Issues Group – Ms Lotte Waghorn

Total in attendance: 71

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Sue Ezra and Cllr Francis Morland.</p>
2.	<p><u>Minutes</u></p> <p><u>Decision:</u></p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
3.	<p><u>Declarations of Interest</u></p> <p>Cllr Russell Hawker declared a non-pecuniary interest for transparency purposes only as he was a member of the Leigh Park Community Association (Westbury) Committee.</p>
4.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcement:-</p> <p>Impact on Welfare Reform</p> <p>On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare was designed to simplify the benefit system and encourage people to work. It would affect many people across the country including those in receipt of benefit and employers. The Wiltshire Council was working with partners to make sure information and support was available to all those who need it.</p> <p>Dr Peter Biggs enquired as to how many people might be affected by the passing of this new legislation and also the level of support that would be available. Julia Cramp, Service Director for Commissioning & Performance, explained that the Council's Revenue & Benefits Service was in the process of gathering data to identify the scale of the problem. Further information would be reported back to this Area Board when available. Reference was also made to the DVD which gave an overview of the Welfare Reform Act, referred to in the accompanying information sheet included in the agenda pack and available to view at https://sites.google.com/site/wiltshiremoney/welfare-reform.</p>
5.	<p><u>Community Asset Transfer</u></p> <p>Consideration was given to a report by the Area Community Manager. It was noted that at its previous meeting on 18 October 2012, the Area Board had approved the transfer of a long leasehold interest in Leigh Park Community</p>

	<p>Centre to the Leigh Park Community Association, in accordance with Wiltshire Council's Community Asset Transfer Policy. However, since that meeting, a new company limited by guarantee had been formed to oversee the running of the centre. The Area Board was thus now being asked to amend its previous decision and to approve the transfer to Leigh Park Community Centre (Westbury) Limited rather than to the Leigh Park Community Association.</p> <p><u>AGREED</u></p> <p>Westbury Area Board welcomes the completion of the Leigh Park Community Centre and congratulates the Community Association and its members and Wiltshire Council officers on the hard work they have done to deliver this important community resource. Accordingly, the Board approves the grant of a 125 year lease to the Leigh Park Community Association (Westbury) at a peppercorn rent subject to the following:</p> <p style="padding-left: 40px;">That the Leigh Park Community Association (Westbury) seeks further advice from Community Matters on the most suitable not-for-profit or charitable company structure to deliver the public and community benefit of the Community Centre and that upon the submission of satisfactory confirmation that such a structure is in place, the Solicitor to the Council in consultation with the Chair, Vice Chair and Local ward member, be granted delegated powers to approve the lease without further delay.</p> <p>Further, to enable the Community Centre to operate in the interim period a temporary time limited licence/tenancy at will can be agreed between the Community Association and the Council and/or developer on terms to be approved by the Solicitor to the Council. This is to facilitate early access prior to signing the lease.</p>
6.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2012/13 Area Board Grants Budget. She then explained each application in turn.</p> <p>(a) <u>Bratton Silver Band – to part fund replacement of instruments - £5,000 requested</u></p> <p><u>Decision</u></p> <p>To approve a grant of £5,000 to part fund replacement of instruments.</p> <p><u>Reason</u></p>

The project is to replace some of the existing brass instruments and to purchase some additional percussion instruments. 2 timpani and other percussion items will be purchased and also 4 brass instruments will be replaced. As well as performing regularly at many local events throughout West Wiltshire, the Band is also a contesting band and takes part in regional and national brass band contests. The Band has been promoted to a 3rd section band from January 2013 and it therefore needs to extend its range and improve the quality of some instruments in order to raise the overall standard of the Band's musical performance.

(b) **The Mead, Westbury – restoration of recreation land and walkways - £675 requested**

Decision

To approve a grant of £675 to restore recreation land and walkways.

Reason

This area of open land off The Mead is a delightful potential nature reserve containing lakes, walkways and seating and leading onto a network of footpaths. Currently the area is considerably waterlogged and needs remedial drainage work in order to make it more accessible to everyone. While funds from a S106 agreement have been set aside for the long term maintenance of this land, it does not include allowance for such remedial action. It is believed such remedial work would enable the area to be better used by the community for leisure and hopefully for an educational resource – it is hoped interpretation boards may be provided in the future to chart the flora and fauna of this area.

(c) **White Horse Day Centre, Westbury – purchase of indoor curling equipment - £350 requested**

Decision

To approve a grant of £350 for the purchase of indoor curling equipment.

Reason

To motivate the older people and lunch club members who attend the day centre with games and activities. The aim is to help everyone keep fit, alert and healthy - and to have fun in the process. This grant request would pay for New Age curling equipment. New Age Curling is a form of the original curling game, but adapted so

	<p>that it can be played indoors on any smooth, flat surface, such as a sports hall, rather than on ice. Importantly, the game can be played by both able-bodied and disabled people of all ages alike.</p> <p>(d) <u>Bratton Park Life – help fund a new children’s play area - £4,921 requested</u></p> <p><u>Decision</u></p> <p>To approve a grant of £4,921 to help fund a new children’s play area.</p> <p><u>Reason</u></p> <p>To improve the facilities on the village green to include more play equipment for children of varied ages and abilities within the local rurally isolated community. Commence improvements to create a place to play where equipment is more accessible and safer for all children to play and where parents/carers of younger children can meet whilst their children play together more freely and establish more community cohesion. The equipment is designed so more than one child can play on it at once and stimulates more imaginative play.</p>
7.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community updates:-</p> <ul style="list-style-type: none"> • Wiltshire Police – Dr Peter Biggs suggested that the statistical information about Domestic Violence should be shown as a separate entry and questioned if the total detection rate had been reduced by 10%. Inspector Lindsey Winter would be consulted regarding these points which she would be asked to respond to at the next meeting. <p>Dr Biggs also suggested that the new Police & Crime Commissioner (PCC) be invited to attend a meeting of this Area Board to explain his plans to reduce crime in Wiltshire and also if he intended to appoint a Deputy PCC.</p> <ul style="list-style-type: none"> • Wiltshire Fire and Rescue Service – Dr Peter Biggs considered that some of the graphical information should be amended by improving the vertical axes in the Non-Fire incidents attended by WFRS, and also in the Death & Injuries in incidents attended by WFRS. Mr Michael Franklin would be consulted regarding these points and asked to respond at the next meeting. • BA13+ Partnership

	<ul style="list-style-type: none"> • NHS Wiltshire – It was noted that this update should be included in the White Horse News. • Westbury Town Council – Cllr Russell Hawker explained that the Christmas Events had been cancelled by Westbury Town Council the day before the event on account of the stall holders withdrawing at the last moment due to the very wet weather. Community Area Young People’s Issues Group (CAYPIG) – Tony Nye, Youth Development Coordinator & Locality Team Leader, reported on the youth work that was being undertaken in the area including a piece of rural outreach work being carried out in the local villages whereby young people aged 13 – 17 years of age would be offered training to run junior youth groups, starting in January 2013. • Neighbourhood Tasking Group (Police) – Cllr Russell Hawker reported that this Tasking Group had recently adopted two key priorities for Westbury as follows:- <ul style="list-style-type: none"> (i) Speeding with a focus on Trowbridge Road, Chalford & Station Road. (ii) Litter, including dog fouling and spitting. • The Chairman reported on traffic issues in High Street car park and Haynes Road.
8.	<p><u>Date of Next Meeting</u></p> <p>It was noted that the next meeting of the Area Board was due to be held on Thursday 7 February 2013 at Leigh Park Community Centre, Westbury, starting at 7.00pm.</p>

Subject:	Wiltshire Online: Connectivity and Provision
Officer Contact Details:	Wiltshire Online Team
Weblink:	www.wiltshireonline.org

Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website www.wiltshireonline.org will have the most up to date information and the Wiltshire Online Team is available to speak to.

Subject:	Legacy for Wiltshire
Officer Contact Details:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk
Weblink:	Follow 2012 A year of Celebration at:  
Further details available:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk

Summary of Announcement:

2012 has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend the events just shows what we can achieve when we work together.

The challenge now is to keep that spirit and sense of achievement and pride alive, and to create a lasting legacy for Wiltshire. Keeping the momentum of last year going into 2013 and beyond will be good for our county. We need to take every opportunity to encourage communities to continue to come together, to take action to keep our economy buoyant and to encourage people to keep active and healthy.

This year we held a series of community evening events that provided a forum to share ideas and plans and to update on key information. We would like to reconvene these meetings in the new year to focus on what we can do in 2013 to create a lasting legacy and by working together how we keep the success of the last great year going.

We would like to invite you to attend one of the following events;

- Thursday 31 January, at County Hall, Trowbridge**
- Thursday 7 February at the Town Hall, Chippenham**
- Thursday 21 February at the Guild Hall, Salisbury**
- Wednesday 27 February at the Corn Exchange, Devizes**

All the evenings will start with tea and cakes at 6pm. The meeting will start at 6.30pm, finishing by 8pm.

Chairman's Announcements

Subject:	Wiltshire Online's digital literacy project
Officer Contact Details:	Jenny Wilcockson – Digital Literacy Coordinator Jenny.wilcockson@wiltshire.gov.uk 01225 793349 / 07827993733
Weblink:	www.wiltshireonline.org
Further details available:	Please see our website or contact Jenny Wilcockson for more information

Summary of announcement:

Wiltshire Council recognises that access to online services is becoming increasingly essential to residents, businesses and organisations from the third sector. The importance of good, reliable connectivity and the ability to use online services with confidence are central themes to the Wiltshire Online programme.

The benefits of being online are well documented. Not only is the internet an effective tool in helping to reduce social isolation and loneliness, people can save up to £560 per year by using price comparison websites and shopping online (Price Waterhouse Cooper 2009). Digital skills are also vitally important for job seekers, with the majority of roles advertised today requiring some experience of computers. Plus, having a good web presence is crucial to success for private and third sector organisations. Social media is a useful means of communicating with clients and growing a customer base, as well as networking with peers. Anyone who is not online is definitely missing out on a wealth of opportunity.

To ensure that people across Wiltshire have the opportunity to learn the skills and access the technology they need to get online, Wiltshire Online is rolling out a programme of free computer support.

Over the next few months, a team of digital champion volunteers will be recruited in every community area. These volunteers will be given access to the resources and training required to help them support people in their local communities to learn the basics of computers and the internet. Digital champions can offer one-to-one or group support in a variety of different venues, including libraries, WiFi enabled cafes or community halls or even someone's own home. Subjects covered include mouse and keyboard skills, setting up a computer desktop, searching the web, using email, Skype, Facebook, online shopping and more. Wiltshire Online will also be encouraging businesses to engage with the programme to support their corporate social responsibility agendas.

This free support is available to all adults in Wiltshire, although particular emphasis is placed on reaching older people, people with disabilities and families on low income. To help support this delivery, Wiltshire Online is working with a number of partners, including the Wiltshire Library Service, Age UK, IT Can Help, Community First, Citizen's Advice Wiltshire and The Learning Curve.

A successful volunteering pilot has already been undertaken in the Melksham Community Area and the project is now rolling out across the county. We currently have volunteers in over half of the community areas in Wiltshire and we're keen to see this grow to 100% coverage in 2013.

For details about how to get involved, please visit www.wiltshireonline.org or contact Jenny Wilcockson, Digital Literacy Coordinator on 01225 793349 or jenny.wilcockson@wiltshire.gov.uk



Crime and Community Safety Briefing Paper Westbury Community Area Board 28th January 2013

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

Team News:

Ps Debra ASHLEY

Town Team:

Pc Gavin Hucks
PCSO Neil Turnbull
PCSO Hannah Jamieson

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt

WESTBURY PERFORMANCE:

EG Westbury	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	894	713	-181	● -20%	20%	21%
Domestic Burglary	56	33	-23	● -41%	25%	12%
Non Domestic Burglary	102	58	-44	● -43%	4%	9%
Vehicle Crime	86	114	28	● 33%	7%	7%
Criminal Damage & Arson	196	166	-30	● -15%	16%	18%
Violence Against The Person	153	150	-3	● -2%	49%	43%
ASB Incidents (Year to Date)	715	502	-213	● -30%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).						
* Detections include both Sanction Detections and Local Resolution						

The performance figures for Westbury and the surrounding villages this reporting period continue to show better results when compared to this time last year. This is good news.

The figures show a reduction in all crime types, except vehicle crime.

Detection rates are also slightly improved.

Lindsey Winter
Sector Inspector
28th January 2013

Wiltshire Victim Support
(excludes Swindon)

April 2012 – September 2012
(6 month report)

Julie Locks

Victim and Witness Development Worker

Victim Support - Wiltshire

Key Performance Indicators for this report

- A) Number of clients attending court proceedings
- B) Number of clients achieving compensation payments
- C) Amount of compensation successfully claimed
- D) Number of clients receiving support and advice

Victim Support Mission

We will promote the interests of and provide services to support victims and witnesses through volunteers and staff, through partnerships and referral to relevant help and information. We will ensure consistent standards and value diversity and will be recognised as the national leader in our field.

WITNESS SERVICE

Offers support for all witnesses going through the courts – In Wiltshire this includes both Magistrates and County Courts in Chippenham, Salisbury and Swindon. Each court has a Service Delivery Manager (SDM) and a team of volunteers.

(A) Number of clients attending the Salisbury and Chippenham Courts.

For the period 1/4/2012 to 30/09/2012 a total of 446 clients attending Court were supported by the Witness Service.

Community Service

Offers support to any victim of crime. A team of 29 volunteers is managed by two Service Delivery Managers (SDMs)

(D) Number of clients receiving support and advice in Wiltshire (exc Swindon)

Between 1/4/2012 and 30/9/2012, **113** victims of crime were supported by our volunteers.

Crimes include; burglary, assault, theft, harassment, criminal damage, anti social behaviour, fraud, sexual abuse and low risk domestic violence.

Cases not referred to Victim Support's volunteers receive a 'needs assessment' and may be signposted to a more appropriate organisation.

Domestic Violence

High risk domestic violence clients are supported by specialist officers, Independent Domestic Abuse Advisors (IDVAs), working within Victim Support. Referrals are made directly to this service with victims consent.

In Wiltshire (exc Swindon) the Independent Domestic Violence Adviser has dealt with 60 referrals in the last quarter.

CRIMINAL INJURIES COMPENSATION

(B) Number of clients achieving compensation payments (CICA)

(C) Amount of compensation successfully claimed

The Criminal Injuries Compensation scheme makes awards to people who have been physically or psychologically injured because of a violent crime within the last two years.

Between 1/4/2012 and 30/9/2012 **15** Wiltshire clients were supported by the Victim Support Community Service and a total of **£7,563** awarded.

This figure does not include those we may have discussed CICA with and who chose to make their own application

Westbury Neighbourhood Police Team

Provided Crime figures for the 12 months to December 2012

Type of crime		Domestic Abuse assoc
Victim based crime	713	70
Domestic burglary	33	
Non domestic burglary	58	
Vehicle crime	114	
Criminal damage and arson	196	11
Violence against a person	150	55
ASB	502	

WILTSHIRE COUNCIL

WESTBURY AREA BOARD
7th February 2013

Westbury, Leigh Park – Progress with Adoption of Amenity Land

Executive Summary

To update the Westbury Area Board on progress with the adoption of amenity land on the Leigh Park development

Proposal(s)

The Area Board to note the situation report

Reason for Proposal

The Area Board have requested regular updates on progress with adopting amenity land on Leigh Park

Recommendation

It is recommended that: the Westbury Area Board note the contents of the report

Purpose of the Report

1. To update the Westbury Area Board on progress with the adoption of amenity land on the Leigh Park development

Background

2. Parts of the Leigh Park development have been completed for a number of years and the Wiltshire Council's Technical Manager has attended previous Area Board meetings to report on progress with adopting amenity land in these completed areas.
3. It was previously requested that the Technical Manager would report progress to the Area Board every six months.
4. This report is to inform the Area Board on the latest progress.

Main Considerations

5. As reported previously the development has been divided into multiple phases reflecting the degree of completeness and or complexity of issues involved in the adoption of the amenity land.
6. Since the last report Phase one has been transferred by Persimmon to the Council (Appendix 1).
7. It is expected Phase II (Appendix 2) of the amenity land will be adopted imminently, following receipt of the maintenance sum from Persimmon.
8. The developer has encountered complications with proving legal title to the land in Phase III and is finalising a further title plan for Phase III for submission to the Council.
9. During the course of the routine legal searches it has become apparent that some of the historically adopted areas are still within Persimmons ownership.
10. These areas will be transferred as soon as possible and they will continue to be maintained by the Council.
11. Three additional areas of amenity land have been constructed. The Council have inspected these areas with a view to commencing adoption.

Environmental Impact of the Proposals

12. None

Financial Implications

13. None.

Legal Implications

14. None.

HR Implications

15. None

Equality and Diversity Implications

16. None

Recommendation

17. It is recommended that: the Westbury Area Board note the contents of the report

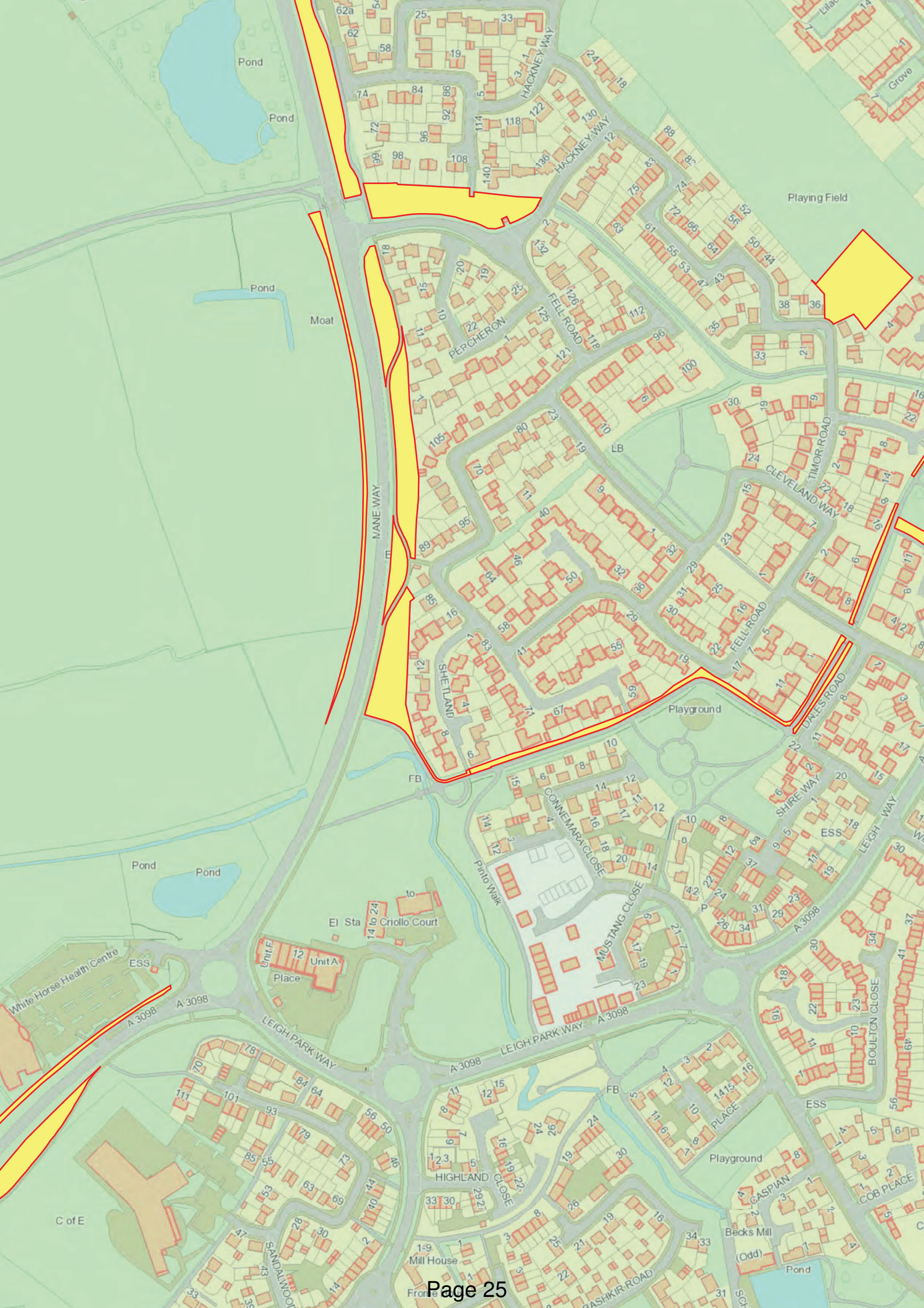
Ian Brown
Head of Environment Services

Report Author: Steve Ibbetson
Technical Services Manager
Tel No: 07979 644613 or 01225 776655 Ex 15208
E-Mail: steve.ibbetson@wiltshire.gov.uk

Appendices:

Appendix 1 – Leigh Park Amenity Land Adoption Phase I. Adopted Land shown edged red
Appendix 2 – Leigh Park Amenity Land Adoption Phase II.

Background papers: Previous reports to Westbury Area Board





Pond

Pond

White Horse Health Centre

ESS

Sub

1 to 9

Criollo Court

14 to 24

Unit F
12
Unit B
Unit A
Place

A 3098

A 3098

LEIGH PARK WAY
A 3098

A 3098

LEIGH PARK WAY

Westbury Leigh
C of E

HIGHLAND
CLOSE

Taman Walk

1-9
Mill House

Frome House

SANDALWOOD ROAD

EXMOOR ROAD

Silverthorne Close

Community Area Transport Group report

1. Background

In 2012/13 the 18 area boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Westbury area board was allocated £10,320. The funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

2. Westbury Community Area Transport Group (CATG)

Westbury area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board. The current membership of the Westbury CATG comprises of Westbury area board councillors and representatives from parishes, the Community Area Partnership, the community and the police. Highways officers also attend all meetings.

3. CATG Meeting 10 January 2013

At its meeting on 10 January the CATG discussed a variety of local transport issues including:

- Edward Street pedestrian and traffic survey
- Pedestrian survey around White Horse Health Centre
- Suggested footpath on B3098 at Edington
- Suggested footpath on B3098 at Bratton to Fitzroy Farm
- Speeding concerns in Station Road and Chalford
- Footpath at Tower Hill, Dilton Marsh
- Request for speed limit roundels on road at Bitham Park
- Renovation of footpath between Avebury Close and Station Road
- Re-marking of roundabout at Gooselands
- Concerns raised about quadbikers using farmland and rights of way

4. Recommendations

That Westbury Area Board agree the recommendations of the CATG:

- £6,000 funding for creation of a new dropped kerb crossing point on Mane Way to the White Horse Health Centre and for widening of footpath (Note Westbury Town Council will fund the dropped kerbs).
- £1,000 for horse stiles and kissing gates to help alleviate access problems caused by quadbiking.

Westbury Weaver bus service

1. Background

The Westbury Weaver bus serves the town centre and its environs. A variation to its timetable had been introduced in September 2012 in order to serve the newly opened White Horse Health Centre, with an agreement it should be reviewed after three months. Westbury area board councillors acted on this and requested a meeting with appropriate council officers and Wiltshire Portfolio holder for Public Transport Richard Gamble

2. Meeting to discuss bus service

After lengthy and detailed discussion at a meeting held on 17 January, it was agreed that the new service had not been adequately publicised, there was insufficient information about the timetable and route, and many users and potential users were confused. It was agreed that an information and awareness campaign would help publicise this service and enable an effective future review of its use. A further review would follow in the future.

3. Action plan

It was unanimously agreed that an awareness campaign would be launched:

- An A4 information leaflet to be produced outlining the service, the timetable and the route map. Timetable to include reference to “serving the health centre” in bold type at the top of each section.
- The leaflet to be inserted in the White Horse News, to be on display in the town and to be available at a range of venues including the town council, the library, the WHHC and the heritage centre.
- The service to promote its usage by offering a couple of free travel days so potential users could try out the service. This would take place in school holidays.
- More information including leaflets and posters to be provided at the WHHC bus stop and at the centre itself.
- More information to be provided on the front of buses
- Bus drivers to be briefed on offering help in case of confusion by customers using the route
- Some bus stops to include a display board with the timetable.
- Most stops to clearly display destination of bus – eg “to the health centre via town centre” or “to town centre via health centre” as applicable
- All of the above to form part of an awareness campaign including media coverage.
- The service to serve the Butts as part of its timetabled route rather than as a request journey.

4. Recommendations

The area board to:

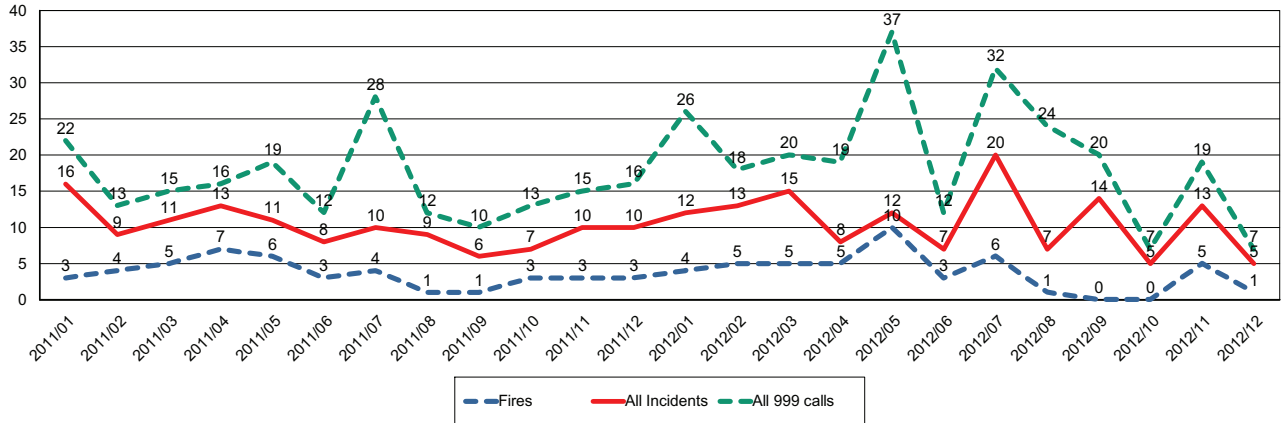
- accept the above action plan
- agree to fund the plan as required (see separate grant application)
- to produce a progress report to the August 2013 area board



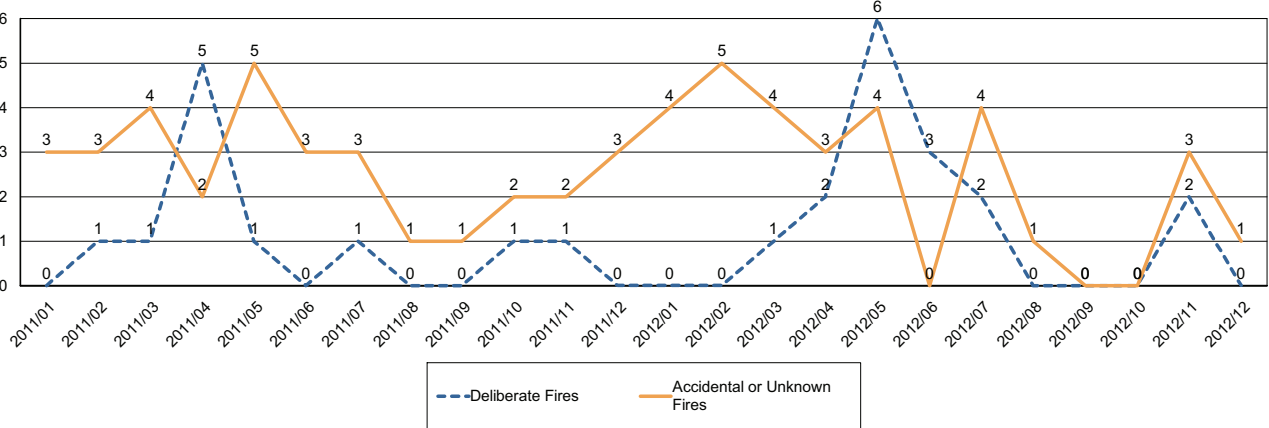
Report for Westbury Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

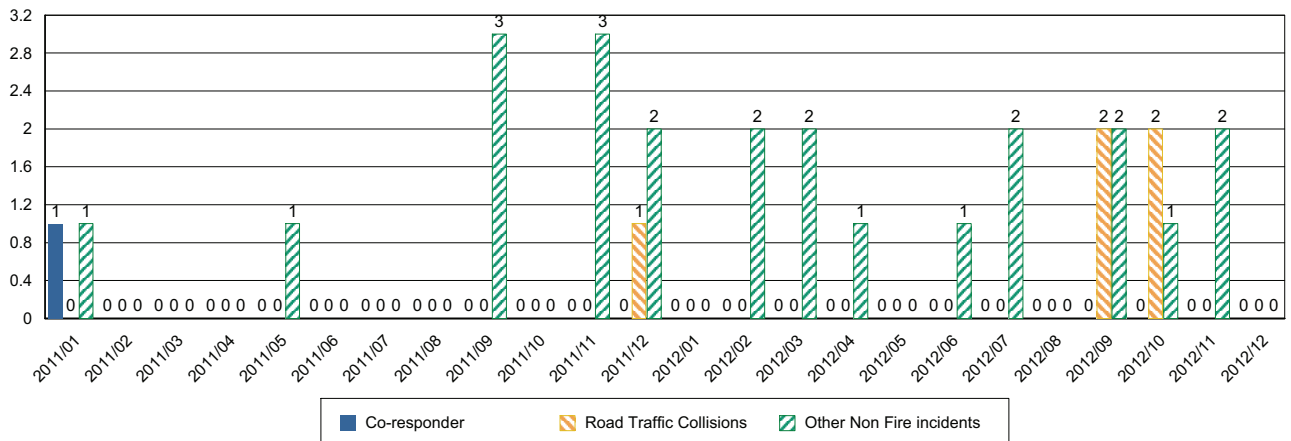
Incidents and Calls



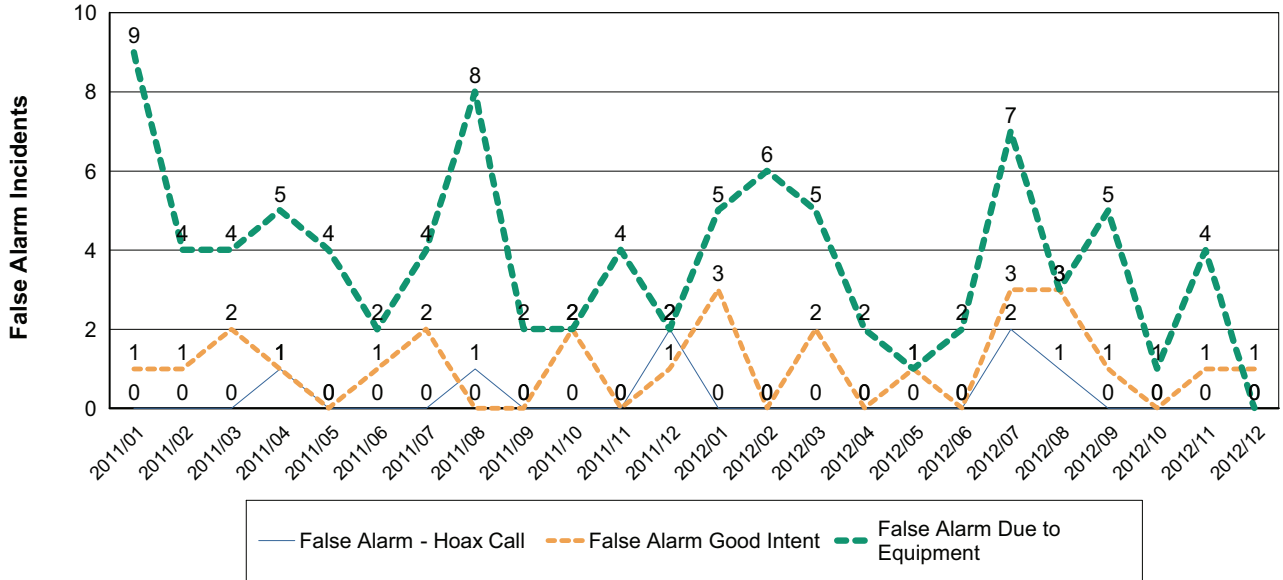
Fires by Cause



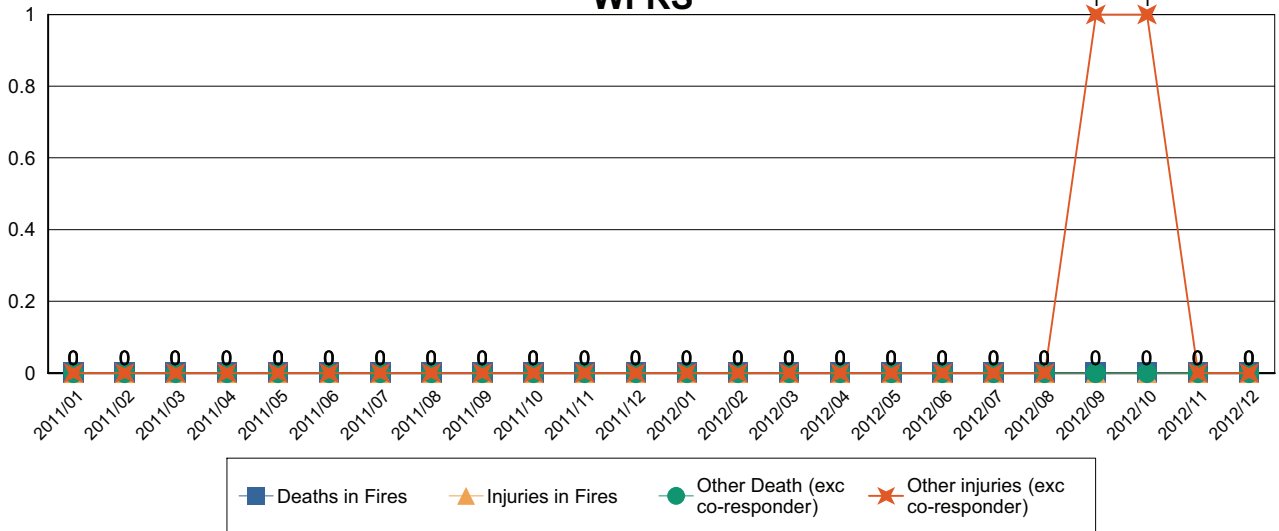
Non-Fire incidents attended by WFRS



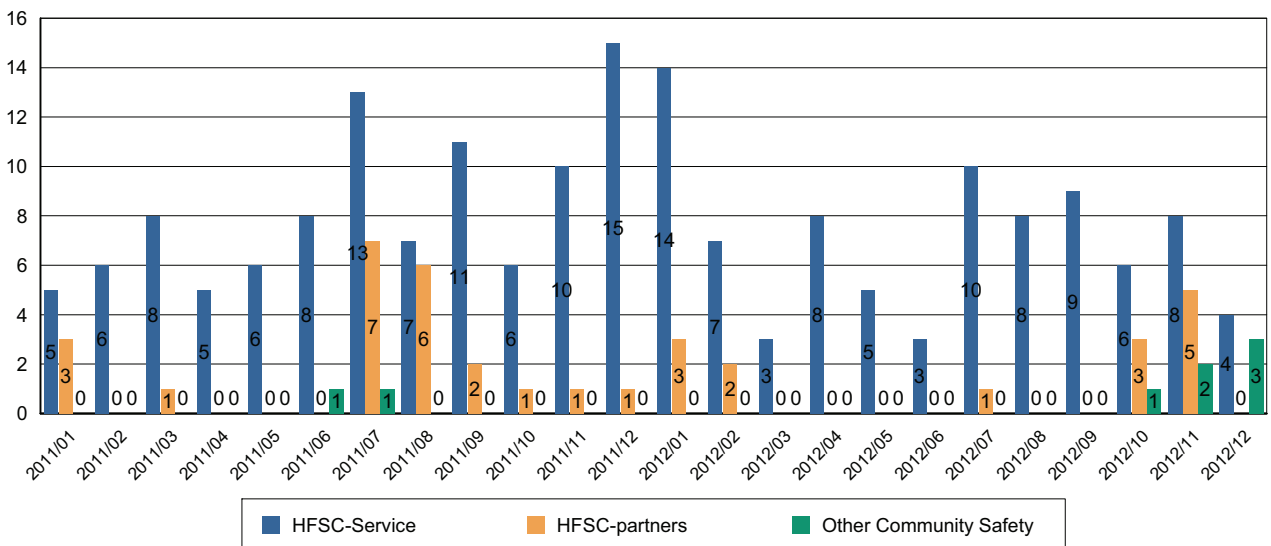
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

February update 2013

Keep warm and well

With the recent heavy snowfall and icy conditions, NHS Wiltshire is urging people to keep warm and well this winter:

“The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu,” says Medical Director Steve Rowlands “Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take.”

“It’s particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor’s appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It’s better to wait than risk falling on the ice.”

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it’s very cold (as it is at present), set the heating to come on earlier so that you’re not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. **If you do fall ill with flu, it’s best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you’re ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;

- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

Local campaign to increase teenage booster uptake

As you may know tetanus, diphtheria and polio vaccination is given to young people aged between 13 and 18 as part of the school leavers booster. Locally the vaccine is offered to Year 10 pupils attending Council maintained schools by school nurses. Children attending independent schools are normally vaccinated through their GP practice. Across Wiltshire coverage rates of slightly over 95% have been achieved, which is in line with national averages. However, uptake figures vary significantly between individual GP practices ranging from 76% to 100%. Furthermore there has been little improvement in uptake over recent years. In response to this the Wiltshire Public Health Department have embarked on a campaign to:

- Raise the awareness among both recipients - the teenagers themselves - and their parents;
- the general public and
- local clinicians.

The campaign has been developed in partnership with young people and involves texting, posters and signposting to pertinent websites including Sparksite and the Healthy Schools websites.

The campaign began on the 7th January 2013 for about three months, with around 14,500 texts going out to teenagers on 15th January 2013. A press release will also go out after this date and posters will be displayed in local libraries and schools throughout January, February and March. It is envisaged that the campaign will be evaluated mid 2013.

The next PCT Board Meeting will be held on **Thursday 27 February** – venue to TBC – please refer to the NHS Wiltshire website: www.wiltshire.nhs.uk
Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk
www.wiltshire.nhs.uk



Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run.

The Wiltshire Involvement Network will cease to exist after the 31st March 2013 and will be replaced by Healthwatch Wiltshire. WIN is keen to ensure that all of its work—processes, systems, volunteer efforts and resources—are not lost during the transition into Healthwatch.

WIN is committed to ensuring that this is achieved and that Healthwatch Wiltshire is in the best place to continue the functions of the LINK in a seamless way. With this in mind WIN will be spending the beginning of 2013 producing a comprehensive Legacy document, which will be handed over to Healthwatch Wiltshire. It will aim to ensure that the voices of local people continue to be heard and that opportunities for influencing decisions within health and social care continue to be available to the public. If you feel you have something to contribute to the WIN legacy, for example – what do you think WIN has achieved or what should be included as possible priorities for Healthwatch Wiltshire to include within their first work plan, please let us know.

WIN hopes that the new Healthwatch organisation will continue the good work undertaken so far by the LINK, whilst building on the excellent relationships that have already been formed. In this way, the people of Wiltshire will continue to have a voice on the provision of all health and social care services.

Health and Social Care in Wiltshire is changing from April 2013 - come along and find out more

We have a number of key speakers who will give a presentation and answer questions on:

- *NHS reforms nationally*
- *Healthwatch Wiltshire*
- *The role of the Clinical Commissioning Group*
- *Health and Wellbeing Boards*
- *Public Health in Wiltshire*
- *Joint Health and Wellbeing Strategy*

The Wiltshire Involvement Network (WIN) invites you to attend their Public Meeting on

Saturday 2nd February 2013 10.30am – 3pm

(Arrival and refreshments from 10am with a light lunch for attendees at 12 noon)

Devizes Corn Exchange, Market Place, Devizes SN10 1HS

(parking at Station Road car park)

Please book a place and if you need any specific support to attend, please contact Tracie Clark, WIN Administrator on **01380 871800** or email winadmin.wsun@btconnect.com or write to us at The Wiltshire Involvement Network, Independent Living Centre, St Georges Road, Semington BA14 6JQ by 25th January.

The Wiltshire Involvement Network is hosted by Wiltshire and Swindon Users Network.

For more information on the above meeting or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk



Westbury Area Board Review 2009 - 2013

Westbury Area Board is almost four years old!

Area boards were established as a new way of working in Wiltshire to bring local decision making back into the heart of the community. They are a formal part of Wiltshire Council that work to find solutions for local issues such as road repairs, traffic problems, speeding in villages, litter, and facilities for young people.

Since the Westbury area board held its first meeting back in July 2009, your councillors have been working hard to make big differences in your community area, and as the first four years of the area board come to a close, it provides an opportunity to look back over the period and review what your area board has achieved for you.

Acting on your concerns

Since 2009, local people have submitted more than 100 issues to the Westbury Area Board for action via the Community Issues System. Concerns raised cover a wide variety of subjects including speeding traffic, pedestrian safety, graffiti, litter, dog fouling, parking, HGV movements and anti social behaviour.

More than 80 per cent of these issues have now been resolved and the remainder are under active consideration. Just a few of the actions taken include the formation of local Community Speedwatch groups to tackle speeding, the launch of a dog fouling awareness campaign and the installation of pedestrian crossings.

One of our most recent projects concerns the transport to the newly opened White Horse Health Centre. Following local concerns the board is funding an awareness campaign to help people make the most of the local bus service. The board also funded signage, dropped kerbs and bus stops for the routes to the new centre.



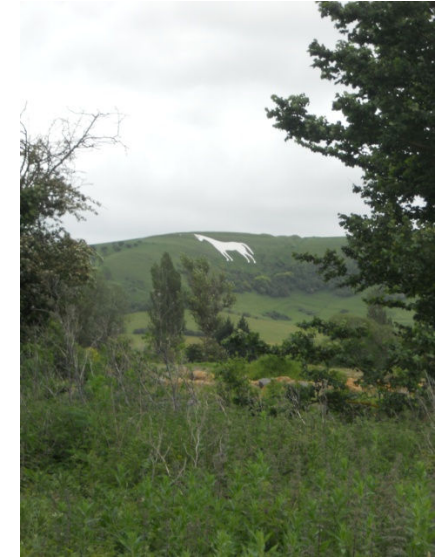
Focusing on community needs and priorities

Working with you

The Area Board ran the Westbury Forward event at the Laverton to work with you to identify key priorities. These were eventually embedded in the latest Westbury Community Area Plan.

Following this event, the area board together with its partners took action on a range of highlighted issues and concerns. Here are just a few:

- More help for vulnerable families – the area board has funded a range of parenting courses and children/family events
- Need for youth activities in rural areas – the area board funded a rural transport project to serve young people living into the villages
- Concerns about childhood obesity – the area board funded a Healthy Eating project with local schools
- Need to boost local heritage and pride in area - the area board funded a blue plaque trail and interpretation boards highlighting local history and interest. The board also helped fund the restoration of the iconic White Horse.



Stepping outside the box



While formal public meetings are only one aspect of the area board's work, we have rotated these between venues in Westbury, Heywood and Bratton so as to ensure that the board is actively seen as representing the concerns and interests of the wider community area. But we know that formal meetings aren't for everyone so we have worked hard to reach as many people as possible by holding events outside of the usual arena of the council meeting, by staging informal special events and by keeping in touch with regular newsletters and newspaper coverage. We are shortly to launch a community blogsite which we hope will be another way of keeping in touch and getting community involvement

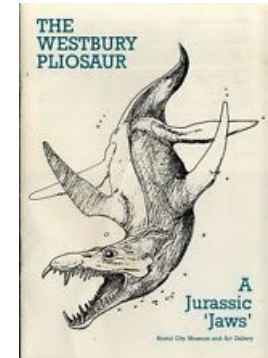
We held a successful Saturday open day in the centre of Westbury where we invited all our partners to have stands providing a one stop shop for information and action as well as enabling people to chat face to face with their local councillors. Following our successful marquee at the Royal Jubilee event we wanted to ensure local people got a chance to see the exhibits as well as learn more about the area board so we staged a well attended (200 plus visitors) show at the local heritage centre. We also ensure the area board has a presence at other events like street fairs



A year of celebration!



In 2012 the area board supported the Queens Diamond Jubilee celebrations. Grants were made to the town and surrounding villages to help support a range of celebration activities that benefitted the whole community. In addition, a tent showcasing our area was on display in Salisbury Cathedral Close for the Queen's visit. The Westbury tent was specially honoured to be selected for a visit by both the Queen and the Duke of Edinburgh. Items on display ranged from the reproduction skull of a gigantic pliosaur to the Bratton community orchard. Young people from Westbury Youth centre served smoothies and music was provided by recorders and lutes. The board staged a further display at the heritage centre in Westbury which attracted more than 200 visitors.



The area board also supported another Royal project with the purchase through the Bratton community orchard of a special Wiltshire species of apple tree that we donated to the Queen and which is now planted in Windsor Castle gardens.



Two projects backed and funded by the area board have also been cause for celebration. The community orchard at Bratton won a countywide award in the 2011 Voluntary and Community Service awards scheme while the Crosspoint Welcome centre in the Market Place was runner up in the 2012 awards.

Supporting community groups

Since its formation in 2009, the Westbury Area Board has awarded over £151,000 to support local community projects in the area, benefiting all ages from the very young to the elderly. Here are just some of the many projects supported:

- Reeves Orchard Community Project Bratton – tools to use for maintenance
- Trowbridge Tigers – LGBT football festival
- Coulston Village Hall Management Committee – replacement chairs
- Westbury Art Group – secure storage for art materials
- Bratton Pavilion Management Committee – upgrade toilets
- Leigh Park Community Centre – set up funding
- Dilton Memorial Hall – installation of windows and doors
- Westbury Town Council – Diamond Jubilee celebrations & White Horse renovations
- Bratton Recreation Ground Committee – resurfacing car park
- Dilton Marsh Leisure Development Group – leisure facilities
- Dilton Marsh Flower and Handicraft Show – tables for flower show
- Edington Recreation & Leisure Action Committee – Diamond jubilee celebrations
- Dilton Marsh Carnival and Party in the Park – carnival and party in the park
- Bratton Jubilee Hall Management Committee – table replacement project
- Heywood & Hawkeridge, Bratton Parish Councils – Diamond jubilee celebrations
- The Jubilee Players – Scenery, sound and lighting
- Dog fouling awareness campaign
- Set up of job club at Crosspoint
- Dental health awareness campaign
- Bratton Silver Band – new instruments
- Bratton and Coulston – village allotments



Village allotments

Village and community halls from the traditional to the modern have benefited from area board funds



You can see the full details about where the area board spent its grant funds on our [Google map](#)



The area board has been working on the [Wiltshire Voices project](#) with a focus on the needs of older people.

The project, which aims to give a voice to older people in our community, was launched with a stakeholder event involving individuals and organisations from Age UK to Carers Support. There followed a series of workshops and focus groups where older people in our community got the chance to air their views, issues and concerns. This has resulted in a film produced by BAFTA Award winning film makers True Vision. The film which will be publicised across the county, will be launched in Westbury in February.

Working in partnership



Volunteers from the local Ramblers group helped build steps from the White Horse viewing area

The area board works right in the community with a whole range of partner organisations and community groups and volunteers. These range from town and parish councils through to youth groups, the police, the White Horse Health Centre, Crosspoint, sports and leisure groups, schools, nurseries, community halls, residents groups - the list is endless. One of our key partners is the BA13+ Community Area Partnership which worked with the area board to develop a [community area plan](#) outlining the area's needs and priorities.



Local highways improvements

The area board has set up a Community Area Transport Group (CATG) to prioritise local highway improvements. It consists of representatives from Westbury and the villages along with the police and highways officers. We have a delegated budget and each year look to make improvements in the area. Recently delivered schemes have included:

- Westbury: coloured road markings at town entrances to reduce speeding
- Westbury: installation of pedestrian crossing on Warminster Road
- Improved pedestrian signage on main routes in and around town centre
- Increased dropped kerbs to aid mobility
- New crossing at the White Horse Health Centre
- Speed Indicator Device programme
- Improvements to footpaths
- Pedestrian /pupil safety scheme in Springfield Road



A word from your area board



The area board is intended to represent the public face of Wiltshire Council locally within our community area and over the first four years of our new unitary council that is what we have sought to do. Thank you to all those many people who have contributed so enthusiastically to the work of the area board over the first four years. The board is part of your community so please do continue to help shape its future development in the years ahead. The Westbury area board has four members. They are **Mike Cuthbert-Murray** (Westbury East Tel: 07738 873640), **Julie Swabey** (Ethandune Tel: 01380 830043), **David Jenkins** (Westbury North Tel: 01373 823605) and **Russell Hawker** (Westbury West Tel: 01373 822275). Your community area manager is Sally Hendry (01373 864714). Everyone is welcome to attend our area board meetings and you will get the chance to have your say on a variety of local concerns and issues. The

meetings are held every six to eight weeks in a variety of locations around the Westbury area. For more information about your area board, to raise a local issue, apply for grants or look at our agendas and minutes please visit our website at www.wiltshire.gov.uk/areaboards

Community Area Grants and Funding

Purpose of Report

To ask councillors to consider applications seeking the following funding from 2012/13 Area Board Grants:

1. Publicity campaign to raise awareness of Westbury Weaver bus service - cost £235
2. Purchase and installation of three information display boards at the White Horse viewing area on the B3098 – cost £2,500
3. Westbury Area Wellbeing Group for £350 to fund the set up of Tai Chi classes for the elderly - this is an application under the Small Grant Scheme.
4. Extended Services (Schools) to fund a Pupils Voice conference and for the purchase of six camcorders for use in ongoing consultation and awareness project with local schools.
5. BA13+ Community Area Partnership - £3,500 to fund ongoing running costs of partnership and activities.
6. 1st Westbury Guides for £210 to fund the purchase of sweatshirts for international conference - this is an application under the Small Grant Scheme.
7. Horse stiles and kissing gates - £991 to fund the purchase and installation on rights of way.

1. Background

Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as unconstituted groups of people wanting to improve things near to where they live.
- 1.4. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5. Small Grants, new for this year, will fund up to £350 where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs and Small Grants, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every ordinary Area Board meeting.
- 1.10. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.

- 1.11. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.14. In 2012/13 the Westbury Area Board has been allocated a budget of £40,447. Following successful grant applications there is £9905 remaining in this year's budget. If the latest grant applications are approved in full, there will be £211 left in this year's budget. This meeting (7 February) is the final meeting of the area board in the 2012/13 financial year.

2. Main Considerations

- 2.1 Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed before 31 March 2013.
- 2.2 Funding applications will be considered at every Area Board meeting until 31 March 2013.

3. Environmental Impact of the Proposals

- 3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1 Awards must fall within the Area Boards budget allocated to the Westbury Area Board.

5. Legal Implications

- 5.1 There are no specific legal implications related to this report.

6. HR Implications

6.1 There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, town and parish councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – Officer recommendations.

8. Officer recommendations

Applicant	Project proposal	Funding requested
Area board led project	To fund a publicity campaign to raise awareness of the Westbury Weaver bus service, routes and timetable.	£ 235

8.1.1 This is an area board led grant. See separate grant report and Westbury Weaver background report accompanying agenda Item 11.

Applicant	Project proposal	Funding requested
Area board led project	Purchase and installation of information display boards at the White Horse viewing area on the B3098 and at the Mead	£3,758

8.2.1 This is an area board led grant linking to the issues raised at Westbury Forward and in the Westbury Community Area Plan. See separate report.

Applicant	Project proposal	Funding requested
Westbury Area Wellbeing Group	Fund the set up of Tai Chi classes for the elderly	£350

8.3.1 Officers are of the opinion that this application meets 2012/13 grant criteria, though would ask the area board to note that this funding is one off and can only be granted as set up and cannot be repeated in future years.

8.3.2 This activity will be held at the newly opened Leigh Park Community Centre and will provide friendship, support and activity to older people in the community.

8.3.3 This project demonstrates links to the Local Agreement for Wiltshire ambition Building Resilient Communities and to the Westbury Community Area plan in its Arts Culture and Leisure priorities.

Applicant	Project proposal	Funding requested
Extended Services (Schools)	To fund a Pupils Voice conference and for the purchase of six camcorders or use in ongoing consultation/awareness project.	£650

8.4.1 This is an area board led grant linking to the issues raised at Westbury Forward and in the Westbury Community Area Plan. See separate report.

Applicant	Project proposal	Funding requested
BA13+ Community Area Partnership	To fund running costs and activities of the Partnership – see accompanying work plan.	£3,500

8.5.1 See separate detailed application and accompanying work plan.

8.5.2 Officers are of the opinion that this application meets 2012/13 grant criteria and demonstrates links to the Local Agreement for Wiltshire ambition Building Resilient Communities.

Applicant	Project proposal	Funding requested
1st Westbury Guides	To fund Westbury named sweatshirts for trip abroad.	£210

8.6.1 Officers are of the opinion that this application meets 2012/13 grant criteria.

8.6.2 Guides from Westbury are taking part in an international conference – the marked sweatshirts will help identify them and will raise the awareness of Wiltshire/Westbury guiding.

8.6.3 This project demonstrates links to the Local Agreement for Wiltshire ambition Building Resilient Communities and to the Westbury Community Area plan in its Children and Young People priorities (celebrate young peoples' achievements.)

Applicant	Project proposal	Funding requested
Area board led project	Purchase and installation of kissing gates and horse stiles on rights of way	£991

8.7.1 This is an area board led grant linking to the issues raised at the area board Community Area Transport Group (CATG) and in the Westbury Community Area Plan. See separate report.

Area Board Project	
1. What is the Initiative?	
	Funding of a door to door delivery of a leaflet explaining the Westbury Weaver bus service. The leaflet will be inserted in the White Horse News as well as being made available at a range of local outlets.
2. Where is the initiative taking place?	
	Delivery throughout the Westbury community area.
3. When will the initiative take place?	
	As soon as funding is available.
4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?	
	Many concerns have been raised by local people about confusion around the new routes of the Westbury Weaver bus service – it was rerouted in September 2012 to serve the new White Horse Health Centre. Following a meeting of area board members and relevant council officers (full report at Agenda Item 11) it was decided to launch a publicity and awareness campaign to encourage better awareness and use of the service. A further review will follow.
5. What is the desired outcome of this initiative?	
	To make the public more aware of the service, the route and the timetable.
6. Who will Project Manage this initiative?	
	The leaflet will be funded by Wiltshire Council and prepared by passenger transport officers who will be leading the campaign and distribution supported by the community area manager.
7. Costs/quotes/ match funding?	

The cost of insertion in the WHN is £235 plus VAT.

8. Additional information

See agenda item 11 and accompanying report for more detail.

Area Board Project	
1. What is the Initiative?	
	The design, purchase and installation of five heritage/interpretation display boards.
2. Where is the initiative taking place?	
	In the White Horse viewing area on the B3098 and in the Mead open space area.
3. When will the initiative take place?	
	As soon as funding is available.
4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?	
	This project is listed as a priority for action in the Environment section of the BA13 Westbury Community Area Plan (2012-17). In Westbury Forward the need to make best use of our heritage and environment was highlighted.
5. What is the desired outcome of this initiative?	
	The B3098 viewing area is a frequent stopping off point for visitors and tourists. At present there is only one old and extremely worn information board on site. The creation and installation of new updated boards will boost awareness of our history and heritage and will encourage visitors to further explore our community thus having a beneficial effect on the local economy. The installation of new boards is especially appropriate given that the White Horse has recently been subject to a well publicised clean up – which the area board helped fund and support. The area of open land off The Mead is a delightful potential nature reserve containing lakes, walkways and seating and leading onto a network of footpaths. Interpretation boards would add to its attractions and enhance its use by the community for leisure and hopefully for an educational resource.
6. Who will Project Manage this initiative?	

The board content for the B3098 viewing area will be drafted by the community area manager with the support of local historians. The insert posters will be professionally designed. The finished boards will be erected with the assistance of the Wiltshire Council Rights of Way officer and hopefully local volunteers. The content for the Mead will be compiled with specialist advice.

7. Costs/quotes/ match funding?

The total project cost is £3758.00

8. Additional information

The design of the information boards and their material are in keeping with the landscape. The board are made of oak – the company supplying them have provided similar products for local authorities all over the country.



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	WESTBURY AREA WELLBEING		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	LEIGH PARK TAI-CHI
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To form a group of mainly retired people who wish to make painless, no strain efforts at keeping fit both mentally & physically with simple movements that help those with breathing conditions, suitable for those with mobility problems, tai-chi being known for gentle movements. The movements can be carried sitting for those with standing or mobility issues, wheel chair users most welcome
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury
Where will your project take place?	LEIGH PARK COMMUNITY CENTRE
When will your project take place?	WEEKLY ON WEDNESDAY AFTERNOONS

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>This club is forwarding medical & AGE UK efforts of promoting keep fit & agile in advancing years</p>
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<p>How many people will benefit from your project?</p>	<p>20+ weekly</p>
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<p>Any other information about your project. Expience of the benefits gained by tai-chi in other groups for the retired people sets the initive for getting this group going</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 40-£50 per week on going</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 350</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>WESTBURY AREA WELLBEING [RING FENCED]</p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

<p>Name:</p> <p>Position in organisation: JOINT LEADER10/12.12</p>	<p>Date:</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Area Board Project

1. What is the Initiative?

Funding of a Pupils Voices project aimed at finding out the views and issues raised by junior school pupils in the local area. The project is being led by Extended Services (Schools) and is supported by local schools. Funding would pay for the hire of the venue for the launch event and for six handheld camcorders for pupils to use in information gathering for this long term community engagement project.

2. Where is the initiative taking place?

Initial conference to be held at the Leigh Park Community Centre. Further project work to be carried out in schools and pupils to report back findings at a future area board.

3. When will the initiative take place?

Planning has started – first meeting has been held – launch event in June.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

The BA13 Westbury Community Area Plan (2012-17) highlights the need to encourage responsibility and involvement for where we live, e.g. work with schools.

5. What is the desired outcome of this initiative?

To encourage engagement and participation in the community.

6. Who will Project Manage this initiative?

The Pupils Voices project is led by Extended Services working with six local schools.

7. Costs/quotes/ match funding?

The hire of the hall is £140 while the cameras cost £85 each so the total amount needed would be £650.

8. Additional information

The Voices project would be ongoing and a group of pupils would report back to a future area board with the views and findings from fellow pupils. This in turn could help influence grant funding and could initiate relevant projects

Community Area Partnership Agreement 2012/13:

Claim for running costs

Your Details:

Name:	Shona Holt
Partnership:	BA13+ Partnership (Westbury Area)
Address:	4 All Saints Crescent Westbury Wiltshire BA13 3BX
Phone:	01373 827714
Email:	ba13.partnership@live.co.uk

Bank Account Details:

Account name:	Westbury Area Partnership (BA13+ Partnership)
Sort code:	
Account no.	
Balance of funds at beginning of year:	£2,787 (excluding ring-fenced monies)

Details of Claim:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Part time Administrator (up to 10 hours per week) including basic administrative costs incurred by this post	£2,500
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Includes Partnership Meetings and activities associated with the update of the Community Plan and associated publicity	£500
Advertising & promotion (inc websites): <ul style="list-style-type: none">General promotion of the Partnership, its meetings, activities and sub-groups	£600
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">To support consultation and production of revised Community Plan	£900
Office expenses, consumables, etc.: <ul style="list-style-type: none">details	£200
Other costs: <ul style="list-style-type: none">Village Initiatives	£

Total claim for year

£4,700

N.B. BA13+ wishes to claim a grant of £3,500 so as to provide funding to February 2014

I confirm that the costs claimed for here will be incurred by the BA13+ Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2012/13 and hereby apply for the first 50% of the funding to be released.

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2012/13:

Claim for running costs

Signed: Carole King, Chair

Date: 10 January 2013

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,
Trowbridge BA14 8JN

BA13+ (Westbury) Community Area Partnership

Annual Workplan 2012/13

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2012/13, please complete the form below.

CAPA commitments	Proposed initiatives and activities
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Quarterly public meetings of the Partnership are held, whilst Steering Group meetings continue on a bi-monthly basis.</p> <p>Steering Group members are elected at the AGM in accordance with the Partnership’s Terms of reference (based on the WfCAP Model).</p> <p>There is close partnership working between the CAP and the Area Board through regular reporting at Area Board Meetings and liaison with Area Board Members and the Community Area Manager.</p> <p>Theme Groups are continuing to emerge and issues being addressed in the current year include Restorative Practice (‘Restorative Westbury’), Community Transport, Health and Westbury Area Wellbeing. Where possible the CAP works with existing groups and networks to avoid duplication of effort.</p> <p>The CAP employs a part-time Administrator (self employed) to support the organisation of meetings, publicity, maintain a database, liaise with press etc.</p> <p>The Partnership is represented, where practicable, at WfCAP meetings and events. The Administrator also attends the WfCAP network of CAP Coordinators.</p> <p>The Partnership’s main objective during the current year is to strengthen partnership working following revision of the Community Plan, and move to forward resulting issues arising.</p>
<p>Accountability <i>“To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.”</i></p>	<p>Partnership working in the BA13+ area has a mixed history, not least in reflecting the complex mix of town and smaller parishes. The CAP is continuing to seek engagement with, and build on, existing networks.</p> <p>The regular BA13+ Partnership meetings are publicised widely to the public and held at venues across the community area to engage more with people. However attendance can be disappointing and needs to be reviewed constantly. There is still a risk that the Partnership is seen as a small off-shoot of the Area Board, which does attract a good attendance.</p> <p>Efforts are continuing in this current year to engage more with people where they are, rather than expecting them to attend more public meetings. Such a process is slow, with working relationships being developed across a wide local</p>

Please post your Annual Workplan and Claim Form for running costs to:
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
 County Hall, Trowbridge BA14 8JN

	<p>network of individuals and organisations.</p> <p>Creative use of the local free press is on-going and public engagement exercises will continue in the town and villages to engage the wider population in the updated Community Plan.</p>
<p>Communication</p> <p><i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>The CAP Please uses the local free paper, 'The White Horse News', to publicise its activities. Posters and electronic communication are also used extensively to reach the wider community. Database contacts are shared with the Community Area Manager if required and the Area Board's networks are used, as appropriate.</p> <p>During the current year the Partnership is more actively engaging with existing groups and networks in moving forward issues flagged up under the updated Community Plan.</p> <p>A new community web site is being developed for the CAP via the free CommuniGate site hosted by This is Wiltshire.</p>
<p>Consultation</p> <p><i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p>The revision of the Community Plan involved consulting on the 8 major themes of Arts, Culture & Leisure; Children & Young People; Community Safety; Economy, Jobs & Skills; Environment; Housing; and Transport.</p> <p>Public meetings will now focus on interactive engagement on each of these themes with a wide range of stakeholders in the community, organisations, schools, churches etc.</p>
<p>Community Planning</p> <p><i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations"</i>.</p>	<p>This work is on-going, led through the Steering Group and the Partnership to identify key issues and begin to seek ways of addressing them for the well being of the community.</p> <p>Delivery on actions will be by partnership working across the statutory, private and community and voluntary sectors.</p>
<p>Local action</p> <p><i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>The above focus and living nature of the Community Plan will contribute towards developing and delivering local projects to meet identified local need, as far as possible through joined up community working. It is recognised that volunteers within the community already contribute significantly to the wellbeing of the area. Local groups already raise funds and attract them from statutory and charitable grant making bodies. We hope that this trend is able to develop further in the current economic climate.</p>

Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group	
Name of organisation	Westbury GUIDES
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	WESTBURY GUIDES SWITZERLAND EXPERIENCE
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	A GROUP OF GIRL GUIDES ARE TRAVELLING TO SWITZERLAND TO MEET WITH OTHER GUIDES FROM OTHER COUNTRIES, TO EXPERIENCE THE CULTURE AND LIFESTYLES. WE ARE LOOKING TO GET TOPS TO IDENTIFY THE GROUP WHILST OUT AND ABOUT, ALSO TO LET PEOPLE KNOW WHERE WE ARE FROM AND PROMOTE WILTSHIRE GUIDING.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	WESTBURY, WILTSHIRE. CENTRAL LOCALITY AREA.
Where will your project take place?	ADELBODEN SWITZERLAND.
When will your project take place?	26 th JULY 2013 - 4 th AUGUST 2013

How will your project benefit your local community? <i>Important: This section is limited to 300 characters only (inclusive of spaces).</i>	BY HAVING MATCHING TOPS IF DOESN'T BECOME A FASHION PARADE OR COMPETITION TO SEE WHO CAN AFFORD WHAT ALSO IT HELPS THE GIRLS WHO DON'T HAVE ENOUGH UNIFORM TO HAVE ANOTHER PIECE OF CLOTHING		
How many people will benefit from your project?	21		
Any other information about your project. I HAVE ENCLOSED A COPY OF THE QUOTE FOR THE HOODIES AND THE COMPANY WE WILL USE TO PURCHASE THEM.			

3. Funding

What will be the total cost of your project?	£ 210		
How much funding are you applying for (maximum £350)?	£ 210		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)	1st Westbury Guides.		

4. Declaration (on behalf of organisation or group) – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date:
Position in organisation: UNIT GUIDER	6/1/13

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Area Board Project	
1. What is the Initiative?	
	Funding of horse stiles and kissing gates on rights of way.
2. Where is the initiative taking place?	
	On a variety of tracks and rights of way throughout the Westbury community area as identified by the Wiltshire Council Rights of Way officer and local police.
3. When will the initiative take place?	
	As soon as funding is available.
4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?	
	Concerns have been raised by dog walkers, pedestrians and horse riders about inappropriate use of the rights of way by quad bikers. This issue was raised and discussed at the area board Community Area Transport Group at its meeting on January when councillors recommended £1000 should be allocated from the CATG budget towards the insertion of gates and stiles to tackle this problem. (See report at Agenda Item 10). Further funds would enable installation of stiles and gates at the necessary range of sites. In Westbury Forward the need to make best use of our heritage and environment was highlighted.
5. What is the desired outcome of this initiative?	
	As above.
6. Who will Project Manage this initiative?	
	Wiltshire Council Rights of Way officer.
7. Costs/quotes/ match funding?	

The cost is £991

8. Additional information

See agenda item 10 and accompanying report for more detail.